

Library Board Meeting December 13, 2022

The meeting was called to order at 7:00 p.m.

Members present: Sam Marohn, Joan Rusch, Kristy Bower, Ruth Gruber, Kathy Rollins, Mary Bell and Cathy Forst.

Secretary's Report:

The minutes for November were distributed at the meeting and approved as written.

Treasurer's Report:

The bills for December total \$12,913.07. Joan moved to pay the bills for December and Sam seconded. Motion passed.

In our regular account we have \$184,805.65 and in our reserve account we have \$323,542.61 for a total of \$508,348.26.

Library Director's Report:

November circulation—12,626

Website visits—3,285

Patrons—51 new

Door Count—2,443

- a. Holiday closings-Dec. 23-26 and Dec. 30-Jan. 2nd
- b. Saturday hours for December, January and February will be 12:00 to 4:00.
- c. Civic Center insurance due-library portion is \$4,603.04.

Old Business:

Medical Insurance for Leah will be \$5,585.40 for one year. It will be Blue Cross through an affiliation with the Michigan Library Association. We will reimburse her for costs for Blue Cross until the new policy begins hopefully February 1st. Motion to approve by Mary Bell and Joan seconded. Motion carried

Memo of Understanding with Friends—Sam recommended the following changes=Strike “at the beginning of the year” add The library staff may be willing to help with promotional materials and library administration will determine how the gifts will be used. Omit library will include Friends in long term and strategic goals. Kristy moved the changes be adopted. Joan seconded. Motion carried.

The 2023 Budget is approved with the following changes: The Circ Manager, Deputy Director and Child/Teen Librarian will receive \$2,000.00 additional salary. Motioned by Kathy Rollins and seconded by Ruth Gruber. Motion passed.

The part-time hourly employees will receive an additional \$1.00 an hour increase across the board for all part-time. Kristy moved and Joan seconded. Motion passed.

New Business:

Our business completed, the meeting was adjourned at 7:40 p.m.

Respectfully submitted,

Sam Marohn, Acting Secretary

KFR/cpf

