

Library Board Meeting September 19, 2023

The meeting was called to order at 7:00 p.m.

Members present: Mary Bell, Kristy Bower, Kathy Rollins, Joan Rusch, Ruth Gruber and Cathy Forst.

Absent: Sam Marohn

Secretary's Report:

The minutes for August were distributed at the meeting and approved as written.

Treasurer's Report:

The bills for September total \$19,697.66. Joan moved to pay the bills for September and Mary seconded. Motion passed.

In our regular account we have \$333,258.15 and in our reserve account we have \$327,077.14 for a total of \$660,335.29.

The second State Aid check was received of \$7,507.26 for a yearly total of \$14,909.88. We budgeted \$12,000.00.

Library Director's Report:

August circulation—12,590

Patrons—50 new

Door Count—2,534

Hoopla—68 users / items 456

- a. Summer Reading statistics—108 children registered, teens 20 and Adults 6.
- b. We have an intern here for the semester from OCC. Her name is Meyghan.

Old Business:

Sample Long Range plans were passed out to Board Members for reading.

New Business:

The Prior Year Fund Balance is \$95,000.00. The actual figure is \$105,000.00 The Board would like to update the figure in the 2023 Budget. Cathy will send to Township.

Christmas 2024. The suggestion is to close December 23, 24, and 25th for the holiday and Dec. 30, 31 and Jan. 1. Kathy so moved. Mary seconded. Motion passed.

After discussion it was proposed by Kathy that public comments at Library Board meetings will be held to 2 minutes. Mary seconded. Motion carried.

Library Board e-mail. We will establish an email for the Library Board through TLN. Each board member will have the password. The email address will be posted on the website along with staff emails. Cathy will send the request to TLN. The cost will be \$48.00 per year. Ruth so moved. Joan seconded. Motion carried

Our business completed, the meeting was adjourned at 7:55 p.m.

Respectfully submitted,

Kathleen Rollins, Secretary

KFR/cpf

