

LIBRARY BOARD MEETING
August 18, 2020

The meeting was called to order at 6:00 p.m.

Members present: Sam Marohn, Kristy Bower, Kathy Rollins, Mary Bell, Joan Rusch, Ruth Gruber and Cathy Forst.

Guest: Mike Forst

The regular order of the meeting was suspended to open the Budget Hearing for 2021. The Hearing was opened at 6:05 p.m. The Board discussed the millage amounts available for the 2021 budget year. Since there were no questions or comments from the public, Ruth Gruber moved to close the Public Hearing and Kathy Rollins seconded. The Hearing was closed at 6:15 p.m.

Secretary's Report:

The minutes for July were distributed at the meeting and accepted as written.

Treasurer's Report:

The bills for July total \$11,589.35. Sam moved to pay the bills for July. Joan seconded. Motion passed.

We have \$328,252.84 in our regular accounts and \$189,929.05 in our reserve account for a total of \$518,181.89.

We received \$24,007.62 in penal fines this was down from the 29,000 we received last year. We also received our second state aid payment of \$5,627.56 for a total this year of 11,602.00.

Library Director's Report:

Circulation for July—6,492

Website Visits—4,240

- A. Calendars were distributed and reviewed.
- B. Lisa has been doing Virtual Storytimes and some outside. Rocket Making workshop is outside next Tuesday
- C. The County/FEMA will reimburse us for Covid supplies. The plexiglass barriers came out of the Health and Safety Fund.

- D. We received the CARES Act grant (\$2,433.00) we applied for to improve our parking lot access for wireless.
- E. We are pricing an electrostatic cleaner we could share.
- F. The Storybook trail has been lengthened so that it now makes a full circle loop back to the Library parking area. There are not additional stops for the story just the longer trail.
- G. The Heritage Festival was cancelled for this year. Instead Parks & Rec and the Library will put together self-guided tours of the cemeteries and the storybook trail will have a historical theme.
- H. The Covid Plan needs some updates. Ruth moved and Sam seconded to amend the policy as attached.
- I. Two employees filed complaints with MIOSHA over Covid concerns. Cathy and Mike Forst replied to the complaints. MIOSHA found the replies satisfactory and closed the complaints.

Old Business:

None

New Business:

The Township Clerk has asked us to consider closing the library on November 3, 2020 to allow space for social distancing and counting absentee ballots. Ruth moved to close the Library on November 3rd. Kathy seconded. Motion carried.

2021 Budget worksheets were distributed for our continuing work on the budget.

Ruth motioned to levy the maximum allowable millage .4040 and .4841 for the year 2021. The estimated generated amount is \$633,557.68. Sam seconded the motion. Motion carried.

The meeting was adjourned at 7:15 p.m.

Respectfully submitted,

Kathleen Rollins,
Secretary