

Library Board Meeting October 17, 2023

The meeting was called to order at 7:00 p.m.

Members present: Mary Bell, Kristy Bower, Kathy Rollins, Joan Rusch, Ruth Gruber, Sam Marohn and Cathy Forst.

Secretary's Report:

The minutes for September were distributed at the meeting and approved as written.

Treasurer's Report:

The bills for October total \$11,486.73. Sam moved to pay the bills for October and Mary seconded. Motion passed.

In our regular account we have \$270,587.72 and in our reserve account we have \$327,585.76 for a total of \$598,173.48.

Library Director's Report:

September circulation—11,803

Patrons—45 new

Door Count—2,452

Wireless usage—953

Website visits—3,794

a. New activities—Senior Book Club and Spice Club.

- b. Due to difficulties with the Intern's abilities with alphabetizing and numerical tasks Cathy recommended that the Internship cease.
- c. Cathy talked with Kyle from Library Design about carpet prices and reupholstering of the chairs. He recommends using carpet squares or panels.
- d. We are still looking to change Cleaning companies.
- e. The Book and Bake Sale made over \$3,000.00 . Good job Friends!
- f. Trick or Treat Trail--the Library will be participating on Saturday with a booth. Our theme is Harry Potter.
- g. The outdoor xylophone is very popular. We hope to add drums in the Spring.

Old Business:

The Friends had some additional information they would like to add to the Memo of Understanding. Cathy will have the language available next month

New Business:

Substitute Library Assistant—We have hired a substitute for the Circulation desk. We will need to make a new account for *Sub. Lib. Asst.* The hourly rate of pay will start at \$14.00 per hour. We will also need to move \$1,000.00 from Tuition 271-792-830.003 to the new account. Ruth moved to establish the position. Kathy seconded. Motion carried.

Sam moved to transfer from Tuition \$1,000.00 to the new account. Ruth seconded. Motion carried.

Card Renewals—Joan motioned that if a patron in good standing is unable to renew in person they can request a 3- month extension by phone one time only. Sam seconded. Motion carried.

Our business completed, the meeting was adjourned at 8:00 p.m.

Respectfully submitted,
Kathleen Rollins, Secretary

KFR/cpf