

Library Board Meeting November 17, 2020

The meeting was called to order at 7:00 p.m. in the Civic Center Meeting Room.

Members present: Sam Marohn, Kristy Bower, Mary Bell, Kathy Rollins, Ruth Gruber and Cathy Forst.

Absent: Joan Rusch

Secretary's Report:

The minutes for the October meeting were distributed at the meeting and accepted as written.

Treasurer's Report:

The bills for November total \$14,206.63. Ruth moved to pay the bills and Sam seconded. Motion passed.

The total bills do not include the Amazon bill.

In our regular account we have \$188,258.04 and in our reserve account we have \$190, 880.15 for a total of \$379,138.19.

We have a couple of budget amendments to be made. App Prior Year Fund Balance 271-010-680 should be increased to \$80,000.00 from \$40,000.00 to reflect actual amounts. Also we need to move \$1,000.00 from Repairs and Maint. 271-794-930 to Printing and Publish 271-793-900. Ruth so moved and Sam seconded. Motion carried. Cathy will forward to the Clerk's Office.

We project to have about \$60,000.00 left in the budget at the end of the year.

Library Director's Report:

October Circulation—11,451
Door Count—1,874
Collection total—75,748
Website visits—3,732

- a. Calendars were shared.
- b. Photo Contest winners were shared.

Old Business:

Sam moved to accept the salary and hourly rates as presented. Ruth seconded. Motion carried. Kathy moved acceptance of the 2021 Budget as presented. Kristy seconded. Motion passed. (Both are attached)

New Business:

Board members should go individually to the Township Offices to be sworn in by Clerk Sean Miller.

We will be closed for the three Saturdays in December as in previous Decembers. Mary so moved. Kathy seconded. Motion carried. We may need to revisit this for the month of January if number of patrons on Saturday doesn't increase.

Ruth moved to continue meeting on Tuesdays at 7:00 for 2021. Sam seconded. Motion carried.

The meeting was adjourned at 7:45 p.m.

Respectfully submitted,

Kathleen Rollins, Secretary

KFR/cpf

